

Erie Community Unit District #1

Erie CUSD No. 1 Mission Statement

The mission of Erie Community Unit District #1 is to prepare students to be self-sufficient, life-long learners who can be productive, responsible citizens. This will be accomplished through the collaborative efforts of a strong educational staff, a community with traditional values, families who are involved in the learning process, and schools with a vision for the future.

2017-2018 Calendar Dates

July 3 – August 8 -----Online Registration
August 9 ----- Preschool Registration
August 9 ----- New Student Registration
August 16----- Teacher In-service Day
August 16-----Middle School Open House
August 16-----Elementary Open House
August 17----- First Student Day – Early Dismissal
August 22-----Preschool Classes Begin
September 4 ----- No School – Labor Day
October 9----- No School – Columbus Day
October 18----- First Quarter Ends
October 5-----Parent Teacher Conferences
November 22----- No School
November 23-24-----No School – Thanksgiving Recess
December 22 ----- Second Quarter Ends, Early Dismissal
December 25-January 5 ----- Christmas Recess
January 8 ----- No School – Teacher In-service
January 15 ----- No School – Martin Luther King Day
February 19----- No School – President’s Day
March 14----- Third Quarter Ends
March 26-April 2 ----- Spring Break
May 25 ----- Tentative Last Student Attendance Day – Early Dismissal
May 29-----Tentative Teacher In-service
May 30- June 5-----Emergency Days
May 28-----Memorial Day
June 5-----Last Possible Student Day

Board of Education

The District #1 Board of Education consists of seven district residents elected in April of odd-numbered years on a staggered basis for four-year terms. Members serve without pay, elect their own officers, and set their own meeting dates. The meetings are held on the fourth Monday of the month at the Middle School Board Room, 500 Fifth Avenue at 6:30 P.M.

Residents may attend for informational purposes and can express their opinions during the Public Comment section of board meetings. Special topics may be placed on the agenda by calling or writing the board president and the superintendent in advance of the meeting.

Highly Qualified Teacher

As per state and federal regulations, parents of children attending Erie Unit Schools have the right to inquire about the highly qualified status of their child's teacher. We are proud of the fact that at Erie Unit Schools, all of our teachers have achieved highly qualified status according to NCLB criteria. Should you wish additional information, please contact the appropriate building level administrator, or call the Superintendent of Schools.

Book Rental

Moderate fees, which cover a part of the actual costs of textbooks, workbooks, and other materials, are collected at registration. There is a waiver form available for families unable to pay the fees. The annual book fee is due at registration. Students are responsible for proper care and use of school materials. They will be charged when school materials, textbooks, or library books are damaged or destroyed. Minimum charge is \$5. Maximum charge is replacement cost of the book or material.

Bus Procedures and Rules

Transportation for pupils residing 1 1/2 miles or more from the school to which they are assigned or live in a designated hazard area will be provided.

Transportation questions should be directed to the Transportation Director at 309-659-2239, Option 5.

A. Riding the school bus is a privilege and the right of all pupils to ride on a school bus depends on their good behavior and following the rules and regulations. The school does not have to transport any pupil who cannot or will not behave on a school bus. The bus drivers are asked to ensure that the students follow the safety rules and regulations at all times. It is recommended that all riders, parents, and staff become thoroughly familiar with the rules and regulations.

B. Erie District #1 School Bus Rules and Regulations

1. School bus riders, while in transit, are under the jurisdiction of the school bus driver unless the local Board of Education designates an individual to supervise the riders.
2. Be at your stop 5 minutes before the normal pick up time, this keeps the buses on time.
3. Stay off the road while waiting for the bus.
4. Be careful when approaching the location where the bus stops. Do not move toward the bus until it comes to a complete stop, and the doors open, and the driver signals you to approach. Remember, if you cannot see the driver they cannot see you.
5. Be alert to the THUMBS UP or THUMBS DOWN signal to cross or not to cross in front of the bus. The rider will acknowledge with a thumbs up signal when they cross in front of the bus. This is the only acceptable signals you are to acknowledge.
6. Do not leave your seat while the bus is in motion. You are not allowed to change seats unless the bus driver approves the move.
7. Remain in the bus in the event of a road emergency until instructions are given by the driver. Help look after the safety and comfort of the younger children.
8. Keep hands and feet inside the bus at all times after entering the bus. Never throw anything out the bus windows.
9. No loud talking, laughter, or unnecessary confusion is allowed on the bus. This may divert the driver's attention and could result in an accident.
10. There is to be no talking/noise when approaching or stopped at a railroad crossing.
11. No animals are to brought on the bus.
12. No use of aerosol products or colognes on the bus.
13. Never tamper with the bus or it's equipment. If any damage is done on the bus, for instance seat damage, the student will be charged for the cost of the repair.
14. Assist in keeping the bus safe and sanitary at all times. NO eating or drinking is allowed on the bus unless authorized by the driver.
15. No use of cell phones in any capacity is allowed on the bus unless authorized by the driver.
16. All items brought on the bus must be kept out of the aisles. All items in book bags or carry-on bags must remain in the bag at all times.
17. All parents of preschool children are responsible for putting their child on and off the bus.
18. Students will be picked up and dropped of at locations designated by the parents. If a student requires to be picked up and dropped off at multiple locations, a set schedule must be submitted. Parents will need to complete a

bus form stating where the students need to be picked up and dropped off. When a schedule is submitted and approved by the district, this schedule (one schedule may be submitted per semester) will be the only one allowed for the student. Exceptions to this schedule may be allowed provided the student needs to be picked up/dropped off at another existing stop on the same bus route, and a request for the change is submitted prior to 2:00 p.m. the day before the exception. The only other exceptions will be early dismissal days and family emergencies.

19. Any student wishing to ride a bus that they are not normally assigned to must have a written note from the parent and permission from the driver as well as the Transportation Director at least one day in advance. This is for special situations only, such as sickness or family emergencies. Sleep overs/play dates do not qualify as an emergency. If an emergency situation exists which does not allow advance notice, the parent must call the Transportation Director and the student's school.

C. Bus Safety

Pupils are expected to behave courteously and safely while waiting for and riding on school buses. Instructions on bus safety and evacuation are presented each year. Parents are expected to discuss bus safety with their children. If inappropriate behavior is observed on a bus: 1) The bus driver will first talk to the student and issue a verbal warning. 2) The driver will write a bus conduct report which is given to the principal, and the child will meet with the principal. The parent is notified. 3) Bus riding privileges may be suspended for a period of time.

D. Special Bus Permission

Permission to ride another bus other than a student's regularly scheduled bus must be received in the school office. Both sets of parents must send a note to the principal requesting this permission. This may only be done in the event of family sickness, death, or through the transportation director. There should be at least one day's notice. A bus student not riding the bus home, must have a note from parents telling the teacher that the student will not be riding the bus. If there is no note, the student will have to ride the bus home. In case of emergency, the school office must be contacted.

Calendar

A school calendar denoting vacations, special events, important numbers, and information is published annually. A school calendar denoting vacations, special events, important numbers, and information is available on the district website. The weekly TAKE-ME-HOME carries updates and current information and is distributed to students and adults throughout the community.

Chain of Command/Procedures for School Problems

When problems arise which are child and school centered, parents should make every effort to find a solution with the child's teacher. If no satisfactory solution is found, the channel of appeal is to the principal, then to the superintendent, and finally to the Board of Education. Every effort will be made to find fair and equitable solutions to all problems.

Change of Information

If during the year you change address, telephone number, place of employment, physician, or person to call in case of emergency, please notify the office at once. It is the parent's responsibility to ensure that the school has accurate and current emergency contact information. If you are moving out of the Erie School District, please come to the office a few days prior to moving to sign a release form so we may forward your child's school and health records to the new school.

Child Abuse

Erie Unit 1 Staff are required by law to report any suspected child abuse/neglect to the proper authorities. We educate children and adults in the prevention of child abduction and abuse.

Civil Rights of Students

The school district is responsible for maintaining good order and for control of student conduct. In fulfilling this responsibility, the staff is aware that constitutional freedoms are guaranteed to each individual regardless of age. Among these rights are freedom of expression, due process, and freedom from unreasonable search and seizure.

At times there may be legitimate differences of opinion between a pupil and a staff member. If this should happen, the pupil and/or the parents or guardian have a right to a hearing and a judgment by someone other than the one with whom the pupil disagreed. The school principal, if not involved in the disagreement, should be the first person with whom to talk.

In most cases, an informal discussion will resolve the problem. However, if this does not happen, the student or parent may appeal to the Superintendent and request a formal hearing.

Desks and lockers are public property. However, students have the right to privacy in these areas unless there is reasonable cause to believe the contents include stolen property, smoking materials, alcoholic beverages, or illicit drugs and/or threaten the safety, health, or welfare of students.

Corporal Punishment

Corporal Punishment (spanking, etc.) is not permitted in Erie Unit #1 Schools.

Defacing School Property

Any student who carelessly or willfully destroys or injures school property shall be required to pay in full for such damage and shall be subject to disciplinary procedures.

Emergency School Closing and Procedures

Closing

In case of snow or emergency weather conditions, school cancellation is announced by radio, television stations, posted on the district website, and Skylert notification system (email, phone call, text message. If emergency weather conditions arise during the school day, pupils shall remain in the buildings where special procedures will be activated. In the case of an unscheduled early dismissal due to weather, be sure that your children know what they are to do. Please inform your children and also indicate this on the registration form.

The schools have extensive emergency procedures on file. In the event of an emergency, plans are in place to assure the safety and well being of your child. Parent(s)/guardian(s) will be notified immediately in the case of emergency.

Fires, Tornadoes, and Earthquakes

The fire alarm is sounded continuously from the fire horns in the hall. Students must leave by the nearest exit as designated in the evacuation procedures posted in each classroom.

The tornado alarm is sounded. Students are to move to the nearest inside area as designated, kneel facing the wall, and cover their heads with their hands. Tornado drill instructions are posted in each classroom.

The earthquake alarm is announced through the intercom system. Students are to immediately take a position under their desks until such time as is deemed safe for them to exit the building and meet in a designated area. Teachers will review the evacuation procedures.

Fire, tornado, and earthquake drills will be held at various times during the school year. Individual instructions will be given to each room and teaching station.

Procedures have been established and posted at the exits for all classrooms. Walk, do not run, in single file as you leave your room and/or building. Remain quiet so that special instructions can be heard.

Procedures

The Erie Unit #1 Schools have developed an Emergency Preparedness Plan which is reviewed annually. The purpose of this plan is to assure that, in the event of an emergency or disaster all conceivable actions which can be taken to ensure the safety and welfare of students and staff will be implemented. Specific elements of the plan include communications systems, duties and responsibilities of personnel and crisis intervention teams, emergency equipment and supply information, pupil release/evacuation procedures, parent notification and release procedures, emergency action and warning signals, and specific plans to address various types of emergencies.

Enrollment Policies

Pupils who move out of the District during the school year may continue to attend school in the District for the remainder of the school year with no tuition charge, but parents are responsible for transportation.

If there is a question of residency, parents will be asked to verify residence within the district.

Grading Periods

End of 1st Quarter----- October 18

End of 2nd Quarter-----December 22

End of 3rd Quarter -----March 14

End of 4th Quarter ----- May 29

Health Services

Emergency Forms

An emergency form must be completed and filed with the office for every student at the start of each school year to assist personnel in reaching parents or guardians.

Illness or Injuries

If a student becomes ill or injured during a school activity, he/she should immediately tell the teacher or coach and, if necessary, report to the office where assistance will be provided. We have a nurse on duty or on call at all times.

Medication

Parents have the primary responsibility for the administration of medicine to their children. Medication that is required by a student shall generally not be administered at school. Only those medications which are necessary to maintain the student in school and must be given during school hours shall be administered. No school personnel shall administer to any students, nor shall any student possess or consume any prescription or nonprescription medication except after the filing with the school district of a completed and signed School Medication Authorization Form, a copy of which can be obtained from the school or online at the district website. This form shall be completed by the student’s parent and physician and shall be on file at the School prior to the dispensing or self-administration of any medication to or by a student.

Forms are also available at the school office or online at the district website that will authorize the school or other health professionals to give emergency treatment if needed. Parents are requested to complete these forms so they can be kept on file at the school.

A student may self-administer oral or non-oral medication with written parental consent accompanied by the student’s physician’s written permission. This medication shall be kept in the school office.

No student shall administer or give any medication to another student while at school.

Physical Exams

- Physical examinations are required by law for all pre-k/kindergarten, 6th, and 9th graders; these are due the Friday before student attendance. They may be dropped off, mailed, or faxed to the school.
- Physical and dental forms for these examinations are given to all students entering kindergarten and 6th grade in the prior spring.
- Forms for eye exams are also given to students entering kindergarten.
- Students entering 2nd grade are required to have a dental exam by May 1 of 2nd grade.
- Those who fail to submit a completed physical examination form will, by law, be excluded from classes until the requirement is met.

Vaccination

- When the school district is notified of a reportable disease that can be prevented by a vaccine, the health department will be notified. The school district follows the recommendations of the health department, and the students who are not vaccinated for any reason, will be reported by law to the health department.
- If a student has chosen to be exempt from vaccinations due to religious beliefs, Religious Exemption Forms are required by law for all Pre-k/Kindergarten, 6th and 9th graders; these must be signed by the parent and the physician. These are due the Friday before student attendance. They may be dropped off, mailed, or faxed to the school.

Internet Policy

We now have the ability to enhance your child's education through the use of the Internet. The Internet offers vast, diverse, and unique resources. The District's goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication. Your authorization is needed before your child may use this resource.

The Internet electronically connects thousands of computers throughout the world and millions of individual subscribers. Students and teachers may have access to:

- Limited electronic mail communications with people all over the world
- Information from government sources, research institutions, and other sources
- Discussion groups
- Many libraries, including the catalog to the Library of Congress, and the Educational Resources Information Clearinghouses (ERIC)

With this educational opportunity also comes responsibility. You and your child should read the Authorization of Internet Access and discuss it together. The use of inappropriate material or language, or violation of copyright laws, may result in the loss of the privilege to use this resource. Remember that you are legally responsible for your child's action.

The District takes precautions to prevent access to materials that may be defamatory, inaccurate, offensive, or otherwise inappropriate in the school setting. On an unregulated network, however, it is impossible to control all material and a user may discover inappropriate material. Ultimately, parent(s)/guardian(s) are responsible for setting and conveying the standards that their child or ward should follow. To that end, the School District supports and respects each family's right to decide whether or not to authorize internet access.

Please read and discuss the Authorization for Internet Access with your child. If you

agree to allow your child to have an Internet account, sign the Authorization form and return it to your school.

Authorization of Internet Access

- Student

I understand and will abide by the Authorization for Internet Access. I further understand that should I commit any violation, my access privileges will be revoked, and school disciplinary action and/or appropriate legal action may be taken. In consideration for using the District's Internet connection and having access to public networks, I hereby release the School District and its Board members, employees, and agents from any claims and damages arising from my use, or inability to use the Internet.

- Parent/Guardian

I have read this Authorization for Internet Access. I understand that access is designed for educational purposes and that the District has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the District to restrict access to all controversial and inappropriate material. I will hold harmless the District, its employees, agents, or Board members, for any harm caused by materials or software obtained via the network. I accept full responsibility for supervision if and when my child's use is not in a school setting. I have discussed the terms of the Authorization with my child. I hereby request that my child be allowed access to the District's Internet.

Medicaid Student Funding

Medicaid eligible students information which may be shared to State agencies, during the school year, provides funding to our school district through Medicaid assistance programs.

Open House and Parent Information Night

Open House – Erie Elementary and Middle School Open House will be held on Wednesday, August 16, 2017. The Elementary will be 5:30m 7:00 P.M. and Erie Middle School is scheduled for 6:00m 7:30 P.M. Erie High School will be for all freshman from 6:00m 7:00 P.M.

Pride and Expectations

There is a strong feeling of pride among the students at Erie Unit #1 School District, which is demonstrated by their behavior. An Erie student strives to get the most out of life by accepting any challenge offered by the school community.

Each student is challenged:

1. To respect the dignity and worth of their fellow students and not infringe on their rights to an education by:
 - causing disruptions;
 - stealing or destroying personal or school property.
2. To develop self-respect by:
 - dressing in a manner which communicates respect for themselves;
 - avoiding the bodily intake of harmful substances;
 - speaking and acting in a manner which demonstrates respect.
3. To acquire the best education by:
 - attending classes and school activities;
 - being prompt to and prepared for class;
 - presenting their own work to teachers, on time;

- making all efforts to listen to what others have to say in any situation.
4. To represent the pride of Erie Unit #1 in their life outside the school.

The following rules, regulations and procedures are part of the expectations at Erie Unit #1. The rules make it simpler for the students to understand what is expected of them. The procedures aid the office personnel in administering these guidelines. As part of these expectations, all rules and regulations are to be honored at all school functions and on District property whether here or at away events. It is understood that all students know these expectations and rules within this handbook. Any student knowingly contributing to or encouraging an infraction of these rules may be considered equally guilty of the infraction.

All rules and regulations are to be interpreted by the Principal or his/her designee. All Illinois or Federal Laws are included in these rules and regulations when they concern the school community. This handbook is not intended to create a contractual relationship with the students; rather, it is intended to describe the schools, their current practices, procedures, rules, and regulations. Furthermore, additional rules and regulations may be added during the course of the school year.

Proof of Birth

Illinois law requires that when a student enrolls in a school for the first time (just beginning school such as kindergarten or a transfer student) the parent or guardian registering the student must provide a certificate of birth. The certified copy must be provided within thirty days of the enrollment date. If out-of-state students enroll, they will need a current Illinois school physical.

Students must be registered by the name noted on the birth certificate unless there are court papers indicating a change.

Registration Fees

K---5	\$35 Book Rental
6---12	\$95 Book Rental/Computer Insurance
Driver's Ed	\$50
<i>Technology Fees</i>	\$60
Password Change	\$10
Key Replacement	\$5 per key
Screw Replacement	\$5 per screw
Internal Connector	\$10 per cable
Speaker	\$20
Sticker Replacement	\$20
RAM	\$40
Reimage due to policy violation	\$40
Bottom Case	\$50
Top Case	\$50
Charger	\$50
Battery	\$80
Airport	\$100
Main Logic Board	\$100
Hard Drive	\$100
Track Pad	\$100
Optical Drive	\$100

Display Panel (Broken Glass)	\$100
Unibody Replacement	\$100
Total Loss	\$100

Offsite filtering policies are set by the district. Any approved changes will be applied to the entire school body, not individuals.

School District Organization

Erie Community Unit District #1, includes four schools, Erie Elementary School, Erie Elementary Early Childhood Center, Erie Middle School, and Erie High School.

School Supplies

Grades K-12

Grade supply lists will be in the *Back-To-School* newsletter and on the district website.

Sex Equity Statement

Erie Community Unit School District #1 does not discriminate in employment practices or in educational and extracurricular programs, activities, services, and benefits because of any individual's sex, race, color, religion, national origin, handicap, or age.

Sexual Harassment

Sexual harassment is described as any unwelcome behavior of a sexual nature that interferes with learning. No one should feel threatened, intimidated, or frightened while at school. Sexual harassment will not be tolerated.

Consequences for such harassment will be determined on a case-by-case basis.

Students are encouraged to deal with sexual harassment in the following three ways:

1. Be assertive. Tell the person to stop it or it will be reported.
2. Report it to an adult – it may be a teacher, principal, or counselor.
3. Document the incident.

The school district does have a sexual harassment policy.

Student Custody

According to Public Law 93-380, The Family Education Rights and Privacy Act (FERPA) and Illinois Public Act 85-1389: In the case of divorce or separation, a school district must provide equal access to both natural parents, custodial and non-custodial, unless there is a legally binding document that specifically removes the parent's FERPA rights. In this context, a legally binding document is a CERTIFIED court order or other legal paper that prohibits access to education records, or removes the parent's right to have knowledge about his or her child's records. A certified court order would also be required if restrictions were placed on when and where a parent might contact or visit the child at school. This information is provided because parents often give special information regarding their child's

custody which the school district cannot utilize legally. A handwritten note, a telephone call, or comments on the registration card are not in accordance with the law. The school must have a copy of certified court orders noting any restrictions. A non custodial parent may receive student information (report cards, classroom newsletters, etc.) by submitting an annual request in writing and providing self addressed, stamped envelopes to the office.

Active Military

According to Section 22-70 of the School Code [105 ILCS 5/22-70], school districts and non-sectarian recognized non-public school are required to report to the Illinois State Board of Education (ISBE) the number of enrolled students identified as children of U.S. military personnel:

“At the time of annual enrollment or at any time during the school year, a school district or a recognized non-public school, except for sectarian non-public schools, serving any of grades kindergarten through 12 shall provide, either on its standard enrollment form or on a separate form, the opportunity for the individual enrolling the student to voluntarily state whether the student has a parent or guardian who is a member of a branch of the armed forces of the United States and who is either deployed to active duty or expects to be deployed to active duty during the school year. Each school district and recognized non-public school shall report this enrollment information as aggregate data to the State Board of Education.”

Student Records

Parents have access to their child’s school records. The school district maintains records about pupils which are necessary for legal and educational purposes. Permanent records containing biographical information and academic transcripts containing grades are kept in District #1 for sixty years. Temporary records, which include all other information are kept as necessary.

Parents or guardians have the right to inspect and copy any of their child’s permanent and temporary records. They may also challenge any information in their child’s records (except grades) on the basis of accuracy, relevance, and/or propriety.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student’s education records within 45 days of the day the District receives a request for access.

A parent/guardian or eligible student should submit to the Records Custodian, Principal, or other appropriate official, written requests that identify the records they wish to inspect. The District official will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected. If the records are not maintained by the district official to whom the request was submitted, that official shall advise the parent/guardian or eligible student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student’s education records that the parent/guardian or eligible student believes are inaccurate or misleading.

A parent/guardian or eligible student may ask the District to amend a record that they believe is inaccurate or misleading. They should write the District official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent/guardian or eligible student, the District will notify the parent/guardian or eligible student of the decision and advise the parent/guardian or eligible student of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the parent/guardian or eligible student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District in an administrative, supervisory, academic, or support staff position (including law enforcement, unit personnel, and health staff); a person or company with whom the District has contracted (such as an attorney, auditor, or collection agent); or a person serving on the Board of Education.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities.

4. The right to file a complaint with the U. S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-4605

Directory information may be disclosed without prior notice or consent unless the parent/guardian or eligible student notifies the Records Custodian or other official in writing, before October of the current school year, that he does not want any or all of the directory information disclosed. Directory information includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended.

Student Restraint and Seclusion

In instances where a student poses a physical risk to themselves or others, the District may physically restrain a student or place them in a secluded environment. Such instances will be handled according to State statutes and ISBE regulations.

Take-Me-Home

A district-wide newsletter and calendar of events is distributed at the end of each week. Materials for the Take-Me-Home must be in the Superintendent's Office on Wednesday for typing. The Take-Me-Home will be available at the high school for students wanting to read them or take them home to parents/guardians.

Teacher Planning Days and SIP Days

Teacher in-service days are scheduled throughout the year to facilitate curriculum planning and the professional growth of the staff. The school calendar specifies exact dates and times. School is not in session on these days. The dates for the 2017-18 school year are: Aug. 16, Jan. 8, April 16, May 29 and early dismissal on: Aug. 30, Sept. 27, Oct. 25, Nov. 15, Dec. 13, Jan. 24, Feb. 14, Mar. 7, Apr. 25, and May 16

Withdrawal From School

When moving out of the district or transferring your child to another school, inform the school office as soon as possible in advance of the departure.

Vaccines

When the school district is notified of a reportable disease that can be prevented by a vaccine, the health department will be notified. The school district follows the recommendations of the health department, and the students who are not vaccinated for any reason, will be reported by law to the health department.

If a student has chosen to be exempt from vaccinations due to religious beliefs, Religious Exemption Forms are required by law for all Prek/Kindergarten, 6th and 9th graders; these must be signed by the parent and the physician. These are due the Friday before student attendance. They may be dropped off, mailed, or faxed to the school.